



**The Ashian Group, LLC**  
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[Ashiangroup.managebuilding.com](http://Ashiangroup.managebuilding.com)

## **APPLICATION INSTRUCTIONS**

- Go to [ashiangroup.managebuilding.com](http://ashiangroup.managebuilding.com) and click “Apply Online.”
- **ALL APPLICANTS** over the age of 18 must apply online separately.
- Application will ask you to upload last 2 pay statements, a copy of your driver’s license, and last year’s W2.
- Application fee of \$25 will be taken at the end of the application.
- Watch for an email from this address, complete as requested:

*Donotreply@buildium.com*

*Action required: Credit and Background check*

## **BASIC RENTAL QUALIFICATIONS**

- **Income.** Monthly income at least 3 to 4 times the monthly rent.
- **Employment.** We must be able to verify at least the last 2 years of employment.
- **Positive prior rental history.**
- **Prior Eviction** is usually disqualifying.
- **Credit.** Applications may (at our discretion) be rejected for negative credit information, unpaid collections, or a broken lease. **Note: excellent credit is not required.**
- All of our properties are strictly non-smoking.
- If you have pets and they are accepted, there is an additional “pet rent” of \$25/month, per pet. Breed restrictions apply.
- We do not accept Section 8.
- Maximum household occupancy 2 per bedroom.

*Additional requirements are on the back of this page*

***Successful applicants  
must be willing to do the following:***

**Maintain and consider improving the property**

**Pay the rent on time**

**Be easy to work with, have realistic expectations**

**Be a good neighbor**